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Scientific Editing and Research Communication Core

Updating Your Biosketch to Meet NIH Requirements

A new biosketch format went into effect on January 25, 2022. If you have not yet updated your biosketch, here is a brief guide to what will need to be changed.

Section B

The following changes are required for both non-fellowship and fellowship biosketches:

- The heading "Positions and Honors" should be changed to "Positions, Scientific Appointments, and Honors."
- Under this new heading add two subheadings: "Positions and Scientific Appointments" and "Honors."
- For each subheading, list information in **reverse chronological order**. Note, this is something people often forget to do.
- Under "Positions and Scientific Appointments," include both domestic and foreign positions and scientific appointments, including affiliations with foreign entities or governments.

Section D

There are different requirements for Section D depending on the type of proposal.

For non-fellowship biosketches:

- Remove all of Section D.
- Optional but recommended: Move any ongoing and completed research projects **from the past three years** that you would like to highlight to Section A (Personal Statement).
- These projects may be presented as a bulleted list after the Personal Statement paragraph and the list of up to four cited publications or research products.
- To make it easy for reviewers to identify these projects, we recommend including them under the subheading "Highlighted ongoing and recently completed projects."

For fellowship biosketches:

- Change the heading from "Additional Information: Research Support and/or Scholastic Performance" to "Scholastic Performance."
- Optional but recommended: Move any ongoing and completed research projects **from the past three years** that you would like to highlight to Section A (Personal Statement).
- These projects may be presented as a bulleted list after the Personal Statement paragraph and the list of up to four cited publications or research products.
- To make it easy for reviewers to identify these projects, we recommend including them under the subheading "Highlighted ongoing and recently completed projects."

More information and examples of non-fellowship and fellowship biosketches are available in the [Resources](#) section of our website. If you need assistance editing your biosketch, our editing team would be happy to review it. Contact us at COM-ScientificEditing@uiowa.edu.

Heather Widmayer and
the SERCC editing team

Upcoming Opportunities

Have a question about writing grants or research articles? [Contact us](#) and we will answer it in a future newsletter.

Write Winning Grant Proposals

Oct 6, 2022

The Research Development Office in the Office of the Vice President for Research is pleased to announce that Dr. John Robertson from Grant Writer's Seminars & Workshops (GWSW) will conduct the Write Winning Grant Proposals seminar. Both in-person and virtual options are available.

[Register](#)

Maximizing Pivot to Find Funding and Collaborators

Aug 25, 9:00 am–10:00 am

Do you want to reduce the time needed to identify suitable funding opportunities or potential collaborators? Join us to learn how Pivot can save you time and effort.

[Register](#)

Hardin Open Workshop – EndNote Basic (Online version)

Aug 23, 11:00 am–12:00 pm (Zoom)

EndNote Basic is a web-based citation management software that is freely available to all UI affiliates. It allows you to import, organize, and format citations for papers, articles, etc. EndNote Basic is not the same as the desktop software, Endnote.

[Register](#)

Hardin Open Workshop – EndNote (Desktop version)

Aug 9, 11:00 am–12:00 pm (In person)

Aug 24, 10:00 am–11:00 am (Zoom)

EndNote is a reference management tool that allows you to import, organize, and format citations for papers, articles, etc. This session will walk you through the basics of using EndNote to collect and format your citations. The class will be hands-on and there will be time for questions at the end.

[Register](#)

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