**Template Guidelines:** Instructions in this template are provided by the Scientific Editing and Research Communication Core (SERCC) and from the NIH PA-23-189 (where designated). Per the NIH instructions, save this document as “Candidate Eligibility Statement.pdf”.

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| *Letterhead*  *Date*  *Mailing Address of Recipient*  *Salutation:*  On behalf of the University of Iowa, we certify that [Name of Candidate], [Degree Credentials], is eligible for diversity supplement support requested by [Name of PI] to accompany the current [Type of Award, NIH Award Number]. The funds will enhance diversity in the scientific research workforce at the University of Iowa, in accordance with PA-23-189 “Research Supplements to Promote Diversity in Health-Related Research (Admin Supp—Clinical Trial Not Allowed).”  [Name of Candidate] satisfies the eligibility criteria as follows:   1. The candidate is a [U.S. citizen or permanent resident]; 2. The candidate is [Candidate-Specific Eligibility Criteria], a group that is currently underrepresented in the U.S. Biomedical, Clinical, Behavioral, and Social Science research enterprise (per NOT-OD-20-031). 3. The candidate holds a [Degree] in [Field of Study], has at least [Number of Years] of [Career Level, e.g., graduate, postdoctoral] research experience, and has been employed as a [Current Position] in the [Institution and Department] since [Date]. [Name of Candidate] has demonstrated an interest in [Field of Study] and wishes to pursue research training in [Research Area]. Participation on the parent grant would enable the candidate to [Career Goals]. 4. The candidate is not currently receiving PHS research grant support (i.e., as an independent PD/PI on a research grant or as a PD/PI on an individual research career development award) and has not received such support in the past.   Sincerely,  [Signature(s)] |